# **Convergences Awards 2016**

# **Convergences Awards application form**

Complete the application form and e-mail it (in Word or PDF format) at [awards@convergences.org](mailto:awards@convergences.org) **before April 17th, 2016 at 12:00 am.**

For any information, contact us at [awards@convergences.org](mailto:awards@convergences.org).

Please answer all the questions and detail your answers**.**

We remind to the candidates that the partnership will be the major part of the evaluation.



|  |  |  |
| --- | --- | --- |
| Solidarity-based organisation | Partner 1 | Partner 2 |
|  |  |  |

# **Informations**

# **1.a – Person in charge of the application**

*The contact person for all communication concerning the application for the Convergences Awards.*

Full name of the contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position occupied: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1.b – Before filling the questionnaire, you must carefully read the** [**Convergences Awards Rules and Procedures**](http://www.convergences.org/assets/uploads/Convergences-Awards-rules-and-procedures_2016.pdf) **and ensure that you have met the eligibility criteria.**

\_\_\_ I accept the terms and conditions of the Convergences Awards Rules and Procedures

# **1.c - You are applying for:**

\_\_\_ The Europe Award (the beneficiaries of my project are based within the European Union)

\_\_\_ The International Award (the beneficiaries of my project are based outside the European Union)

# **The project**

# **Describe the partnership-based project implemented by the solidarity-based organisation**

2.a – **Name of the project**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.b – **Starting date of the project** *(example: December 15th 2014)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.c – **Size of the project** *(Number of volunteers/employees, turnover in 2015 in €)*

2.d – **Aims of the project** (Between 50 and 100 words)

2.e – **The project is innovative and relevant in addressing development of sustainable cities and territories:**

\_\_\_ Yes

\_\_\_ No

2.f – **If yes,** **explain why:**

# **Impact and development perspective of the project**

2.g – **What is the social and\or environmental issues which you want to resolve?** (Between 150 and 200 words)

2.h – **What solution(s) does your project or organisation provide to solve the identified issue ?** (Between 150 and 450 words)

2.i – **To what extent is this solution innovative?** (Between 150 and 400 words)

2.j –**What is the scope of your action ?** *(Number of beneficiaries/potential customers)* (Between 50 and 150 words)

2.k – Can you describe the profile of the **beneficiaries of your project in a short and long term?** *(Profile of beneficiaries, geographic location…)*(Between 50 and 200 words)

2.l **– What are the possible evolutions for the project in the medium and long term ? (Diversification of activities, specialisation, etc)** (Between 100 and 350 words)

2.m – **Replicability: to what extent is your model replicable in another context, in another geographic area or by other actors ?** (Between 100 and 350 words)

2.n **– Change of scale: What is the possible scale-up of the project ? (Geographical, new beneficiaries, etc)** (Between 100 and 350 words)

2.o – **Do you measure the impact of your project ? Is yes, since when do you measure it and how? (Tools, methods etc.)** (Between 100 and 400 words)

2.p – **If you don’t measure it yet, how and when will you start this evaluation process?** Can you explain why you don’t evaluate? (Between 100 and 250 words)

# **The partnership**

3.a – **Creation date of the partnership** *(example: December 15th, 2014)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.b – **Ending date of the partnership if relevant** *(example: December 15th, 2018)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.c – **Partnership objectives** (Between 100 and 200 words)

3.d – **Type of partnership:** *(more than one answer possible, tick or explain)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Sponsorship | Economic cooperation | Social innovation | Responsible practices | Other  (explain) |
| Partner 1 |  |  |  |  |  |
| Partner 2 |  |  |  |  |  |
| …. |  |  |  |  |  |

3.e – **Partnership procedures:** *(more than one answer possible, tick or explain)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Financial contribution | In-kind contribution | Human ressources contribution | Expertise | Other  (explain) |
| Partner 1 |  |  |  |  |  |
| Partner 2 |  |  |  |  |  |
| …. |  |  |  |  |  |

3.f – **The added value of your partnership for the project:** *(more than one answer possible)*

\_\_\_ Act more: Increased number of beneficiaries

\_\_\_ Act better: Improvement of the service

\_\_\_ Act differently: Innovation driving force

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.g – **To what extent the partnership can be considered as innovative?** (Between 100 and 350 words)

3.h – **What will be the long-term evolution of the partnership? Will the partnership be renewed? If not, why?** (Between 50 and 150 words)

3.i – **Which criteria did you choose to select your partner ?** *(Solidarity-based organisation’s answer)*

* Solidarity-based organisation’s answer (Between 100 and 300 words)
* Private/public organisation’s answer (Between 100 and 300 words)

3.j – **In hindsight, what was the added value of your partnership?** *Tick when relevant*

\_\_\_ Developing the project’s or organisation’s reputation and by raising awareness

\_\_\_ Improving the internal communication with a higher motivation for employees and stakeholders

\_\_\_ Providing skills

\_\_\_ Transferring expertise

\_\_\_ Encouraging networking

\_\_\_ Leading to a greater leverage for other sources of funding

\_\_\_ Supporting the local dimension of the project

\_\_\_ A source of innovation for the project or the solidarity-based organization

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.k – **What is the added value of a) the partnership for your organisation and b) to respond to the aim of the project?**

* Solidarity-based organisation’s answer (Between 150 and 300 words)
* Private/public organisation’s answer (Between 150 and 300 words)

3.l – **In what way does your partnership take place within the respective strategies of each organisation involved?**

* Solidarity-based organisation’s answer (Between 150 and 300 words)
* Private/public organisation’s answer (Between 150 and 300 words)

# **The solidarity-based organisation**

**Shall be considered as solidarity-based organisations:** solidarity-based economy structures such as associations, cooperatives, mutual companies, social enterprises and charities)

# **4.a – The organisation’s contact information**

**Name of the organisation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address of the organisation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone number of the organisation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Website of the organisation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# **4.b – The contact’s personal details (for the application)**

**Full name of the contact person:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-mail address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# **4.c – Further details**

**Status of the organisation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Creation date** *(example: December 15th, 2015)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Size** *(Number of volunteers/employees, turnover in 2015 in €)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Main activities**:

**Geographical area(s) of action**:

# **Partner organisation**

**Shall be considered as private organisations:** traditional companies as well as corporate foundations.

**Shall be considered as public organisations:** intergovernmental and public organisation which could be national, local or territorial such as ministries, local authorities, public institutions, decentralized departments, etc.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the partner organisation** | **Partner 1** | **Partner 2** | **Partner 3** |
| **Partner public or private** |  |  |  |
| **Address** |  |  |  |
| **Website** |  |  |  |
| **Full name of the contact person** |  |  |  |
| **E-mail address of the contact person** |  |  |  |
| **Who that person want to be in copy of** |  |  |  |
| **Phone number** |  |  |  |
| **Statut de la structure partenaire** |  |  |  |
| **Date de création** |  |  |  |
| **Taille *(nombre d’employées et/ou bénévole, chiffre d’affaire en €)*** |  |  |  |
| **Principale mission de la structure** |  |  |  |
| **Zone géographique d’action** |  |  |  |